

## **Guidelines for VIM Workcamps Including Youth**

- Leaders of the workcamp shall be familiar with the Safe Sanctuaries Policy of the Susquehanna Conference.
- Leaders of the workcamp shall have police clearances if youth are to be present on the camp. Any other adults on the camp who will be working with youth at any time shall have police clearances. A copy of the clearances must be filed with the VIM coordinator prior to the camp OR verification from the pastor or other authorized group that it is filed elsewhere. These clearances must be kept updated for subsequent workcamps. The clearance shall be at each individual's own expense.
- All workcamps which include youth shall have 1 adult for every 5 youth.
- All adults responsible for supervising youth shall be at least 5 years older than the oldest youth present.
- No adult shall be alone with a youth at any time during the workcamp.
- It is recommended that youth and adults do not share sleeping rooms. If they must, there should be two youth and one adult and the adult shall never share a bed with a youth. In the case of a large room, where several youth and adults are together, the adults should sleep separately from the youth. Family members may share rooms.
- It is highly recommended that youth and adults not shower at the same time. If this is impossible, an adult should never shower with only one youth.
- No youth under 18 will use power tools.
- Signed parental permission and medical forms are required and shall also be notarized.