

Instructions

Fill out the information below and submit to missionsgrants@susumc.org.

The Conference Board of Global Ministries (CBGM) will assess the information, request additional information as needed and determine whether funds will be provided. The Board reserves the right to grant in full, partial or not at all based on facts and circumstances at the time the grant application is submitted. Each grant is evaluated by our Grant Committee and a recommendation to approve or decline is made to the full board.

Applications are received on a rolling basis. There are several deadlines throughout the year. Decisions are made several times a year. Applicants receiving funding are requested to send an update to the board within 4 - 6 months of receiving the grant. Failure to update the board within six months jeopardizes the possibility of future grants. Please see our current schedule below.

We no longer accept multi-year requests. Each requester is encouraged to make a new application each year.

If you are not filling out the pdf version of this application, please print and make sure your handwriting is legible. Add addendums as needed to answer questions. Send any other supporting documents or information you believe would help with application.

Visit our website <https://susmb.org/> and check the grant section before applying. Please ensure you are using our current application. The revision date can be found in the footer of this document.

Summary

- Fill out application.
 - Make sure the approval sheet has the appropriate signatures.
 - Reference the policy documents (more information below).
- Submit application and relevant attachments to missionsgrants@susumc.org.
- Within four to six months, submit a follow-up report to missionsgrants@susumc.org. (more information below).
- Direct any questions to missionsgrants@susumc.org.

Submission deadlines

Submit your application by the following deadlines.

Deadline for submission	Review timing	Receive monies (if approved)	Review follow-up report	Types of grants
January 31	February 1 – March 31	By April 30	September 30	<ul style="list-style-type: none">• Hunger Grants (separate grant application)• Social Ministries Rolling Grants (this application)• Peace with Justice (this application)
April 30	May 1 – June 30	By July 31	January 31	<ul style="list-style-type: none">• Social Ministries Rolling Grants (this application)• Peace with Justice (this application)
September 30	October – November 30	By December 31	April 30	<ul style="list-style-type: none">• Social Ministries Rolling Grants (this application)• Peace with Justice (this application)

Follow-up reports

Additionally, you will be required to submit regular update reports by the dates noted in the table above.

Use the follow-up report template available at <https://susmb.org/>. Follow-up reports should address the following:

- Where did you see God at work in your project?
- Tell us how your project actually played out – describe your goals and how they were achieved, the dates and locations of your project.
- Who were the people you served, and how many people did the project impact (specify adults and children separately)?
- How has the population you serve changed? Your staff? Volunteers? Your community?
- What transpired that differed from what you anticipated?
- What were the primary lessons you learned from your grant project?
- If you collaborated with other organizations, what were their roles and how did their participation affect the project?
- How was the grant money used? Please show an accounting of how the funds were spent.

Policy documents

Please see a copy of the Conference Board of Global Ministries Grant Policy documents available at <https://susmb.org/>. The policy documents provide additional information about what is evaluated and considered when your application is reviewed.

Additional information

Starting October 2021, this grant application will now be used for all grant requests that go through the Conference Board of Global Ministries (CBGM) except the 2021 Harvest Home for World Hunger grant.

The following grant requests were previously separate and should now be requested using this application:

- Social Ministries grant
- Peace with Justice Grant (throughout the year)

Application

General information

Name of proposal/ministry requesting grant

If approved to receive grant monies, please identify who to make check payable to and address if different from the one listed below.

Church affiliation/Related entity

United Methodist Conference District (check boxes):

- Altoona Harrisburg Lewisburg Scranton/Wilkes-Barre
 State College Williamsport York

Contact name

Contact title/position

Contact address (including city, state, zip)

If a United Methodist congregation, Pastor's name

If a United Methodist congregation, Church address (including city, state, zip)

If your ministry, organization, or project is not a United Methodist church / charge in the Susquehanna Conference, please briefly describe your relationship to the Susquehanna Conference of the United Methodist Church:

Website or Facebook page (if applicable)

Phone

E-mail

Grant request information

1. Is this a new ministry? Yes No

a. If no, how long has this ministry been in operation

b. Do you anticipate making future grant requests for this ministry? Yes No

c. If yes, please describe what your future requests might look like

2. Requested Grant amount: (NOTE: The request is on an annual basis. We will no longer request multi-year information in the initial application.)

a. Total Funding needed for project:

b. Will this one-time grant request enable the named proposal on the application to be completed? Yes No

i. If No, what is the expected timeframe to complete the project?

c. Have other funds for this ministry been requested? Yes No

i. If Yes, from where? (Local churches, district, conference, other)

ii. If yes, were funds awarded? Yes No

iii. If yes, where were they awarded from? (Local churches, district, conference, other)

iv. If yes, are the funds from this grant request still necessary for the proposal to proceed. Please explain.

v. If no, what was the reason the funds were not awarded.

3. Has your church(es)/charge/ministry/organization/projects received funding from the Susquehanna Conference Board of Global Ministries, the Susquehanna Conference Missional Board, and/or the Mission and Outreach Team in the last five years? Yes No

a. If yes, how much were you awarded and when?

4. If you are a United Methodist congregation, do you anticipate paying your full shares of ministry by the end of this calendar year? Yes No
- a. If no, please briefly explain.

- b. Shares of ministry paid for the past 3 years. If less than 100%, please explain why

	Year (YYYY format)	% shares pd
Year 1 (most recent year)		
Year 2		
Year 3		

- c. If % shares paid were less than 100%, please describe the circumstances in the space below.

5. Briefly describe the purpose of your application. Please use addendums as needed.
- a. The mission of the Susquehanna Conference is to grow spiritual leaders, equip vital congregations and create new places for new people, and connect with each other and the world so alive in Christ together, the Susquehanna Conference will embody the beloved community of disciple-making congregations. How does your project relate to the mission of the Susquehanna Conference?

- b. The Susquehanna Conference Board of Global Ministries functions as the conference board of global ministries and the conference board of church and society. Our mission is to grow the discipleship capacity of the conference in relation to loving our neighbor. Areas of particular focus for our board are: Disaster relief, volunteers in mission, missions, justice, and advocacy. How does your project relate to the mission and areas of focus of the Board?

c. Does this grant request promote the holy work of dismantling racism and growing in intercultural competency? Please describe how in the space below.

d. What ministry category does this project / proposal address?

- Evangelism
- Missions
 - Domestic
 - International
 - Local
 - Volunteers in Mission
 - Disaster Relief
- Racial justice / peace with justice
- Social / cultural issues
 - Advocacy
 - Environmental
- Education or training
- Other (add here) _____

6. Briefly explain who is served by this proposal / ministry. Include anticipated number served.

7. Collaboration with other churches or organizations is encouraged. Does this ministry involve or impact multiple churches in your community, ecumenical church partners, or involve churches in the Susquehanna UM Conference? Yes No

a. If yes, please share your collaborators:

8. In addition to answering the above questions, please attach the following summary materials to your application:
- a. Mission and/or vision statement your church(es)/charge/ministry/organization/projects (provide all that are applicable)
 - b. Describe the plan of implementation for this ministry. How will it be carried out?
 - c. Projected Budget. Include anticipated sources of income and expenditures.
 - d. Include budgets for the past two years, if available.
 - e. Two (2) recommendations or references (choose from the following)
 - i. Community leader
 - ii. Ecumenical/Interfaith Community Member
 - iii. UM Cluster Leaders
 - iv. Pastor of a church in your community other than your own

Approvals / signatures:

These signatures can be electronic signatures within the PDF or hardcopy signatures.

Local church council, organization board, or leader of organization approval

My signature indicates my approval of the named project.

Printed name:

Signature:

Date:

United Methodist District Superintendent Approval

My signature indicates my approval of the named project.

Printed name:

Signature

Date:

Submitter signature

My signature indicates the information submitted is accurate to the best of my knowledge.

Printed name:

Signature

Date:

Appendix – Definitions

(Does not need to be submitted with the completed application)

Evangelism - Sharing the good news of Jesus Christ and the reign of God to unchurched or nominally religious persons.

Missions - Sharing the love of Jesus by engaging in ministry to meet an acute need, respond to an emergency, work with people to improve their lives in a measurable way.

Local missions - Missions work in your immediate context.

Domestic missions– Missions within the United States or its territories.

International missions – Missions outside the United States or its territories.

Racial justice / peace with justice – Focus on issues such as, but not limited to: Understanding and dismantling racial inequity, anti-racism.

Social issues (other than racial justice) – Issues such as, but not limited to: Related to basic needs (hunger, access to clean water etc.), LGBTQ+ rights / access.

Intercultural competency - Training or education related to helping people improve their communications with people from other cultures.