

Conference Board of Global Ministries Grant Policy

How to submit applications

- Use the latest template available here [Grants – SUSUMC Global Ministries \(susmb.org\)](https://susmb.org).
- All grants for Social Ministries and Peace with Justice grants should be submitted to missionsgrantapplications@susumc.org.
- If you are not filling out the pdf version of this application, please print and make sure your handwriting is legible. Add addendums as needed to answer questions. Send any other supporting documents or information you believe would help with application.
- Visit our website <https://susmb.org/> and check the grant section before applying. Please ensure you are using our current application. The revision date can be found in the footer of this document.

Submission and review timelines

- We no longer accept multi-year requests. Each requester is encouraged to make a new application each year.
- Applications are received on a rolling basis.
- There are several deadlines throughout the year. Decisions are made several times a year.
- Applicants receiving funding are requested to send an update to the board within 4 - 6 months of receiving the grant. Failure to update the board within six months jeopardizes the possibility of future grants.

Submit your application by the following deadlines.

Deadline for submission	Review timing	Receive monies (if approved)	Review follow-up report	Types of grants
January 31	February 1 – March 31	By April 30	September 30	<ul style="list-style-type: none">— Hunger Grants (separate grant application)— Social Ministries Rolling Grants (this application)— Peace with Justice (this application)
April 30	May 1 – June 30	By July 31	January 31	<ul style="list-style-type: none">— Social Ministries Rolling Grants (this application)— Peace with Justice (this application)
September 30	October – November 30	By December 31	April 30	<ul style="list-style-type: none">— Social Ministries Rolling Grants (this application)— Peace with Justice (this application)

What's considered and evaluated

The Conference Board of Global Ministries (CBGM) will assess the information provided in the application, request additional information as needed and determine whether funds will be provided. The Board reserves the right to grant in full, partial or not at all based on facts and circumstances at the

time the grant application is submitted. Each grant is evaluated by our Grant Committee and a recommendation to approve or decline is made to the full board.

1. Does the ministry align with the mission and vision of the Susquehanna Conference and the Conference Board of Global Ministries?
 - The mission of the Susquehanna Conference is to grow spiritual leaders, equip vital congregations and create new places for new people, and connect with each other and the world so alive in Christ together, the Susquehanna Conference will embody the beloved community of disciple-making congregations.
 - The Susquehanna Conference Board of Global Ministries functions as the conference board of global ministries and the conference board of church and society. Our mission is to grow the discipleship capacity of the conference in relation to loving our neighbor. Areas of particular focus for our board are: Disaster relief, volunteers in mission, missions, justice, and advocacy.
2. What will the funds be used for?
 - The following are examples of what funds may be granted for:
 - Supplies for the ministry (e.g. food supplies for a food ministry, books for a reading ministry, etc.)
 - Scholarships to participate in the ministry
 - CBGM will not grant funds for the following:
 - Bricks and mortar expenses such as utilities expenses, purchase of buildings
 - Salaries or benefits for ministry / church personnel
 - Funds going to for-profit entities
 - Marketing expenses, including social media expenses
 - 'Unexpected' or 'unknown' expenses
 - The following are examples of requests that will be considered. In your application, include information about how the funds will be used and the impact to the set-up or on-going support of the ministry. The Grant Committee will consider how these contribute to the start-up or growth of ministries that align with the mission above.
 - Fixed assets (e.g., Shelving for food pantry, computers for educational ministry)
3. Has this ministry received funding in the past? What % of total budgetary needs would this funding support?
 - The goal of the CBGM grants is to support and encourage the start or growth of ministries, but not to be a primary on-going funding source.

What information you will receive back from the Grant Committee?

- Was your request approved or declined
- If approved:
 - Dollar amount granted
 - Reminder / link to follow-up report template
- If declined:
 - Highlights on the reason for the decision
 - Recommendations for other potential funding sources, if applicable to request